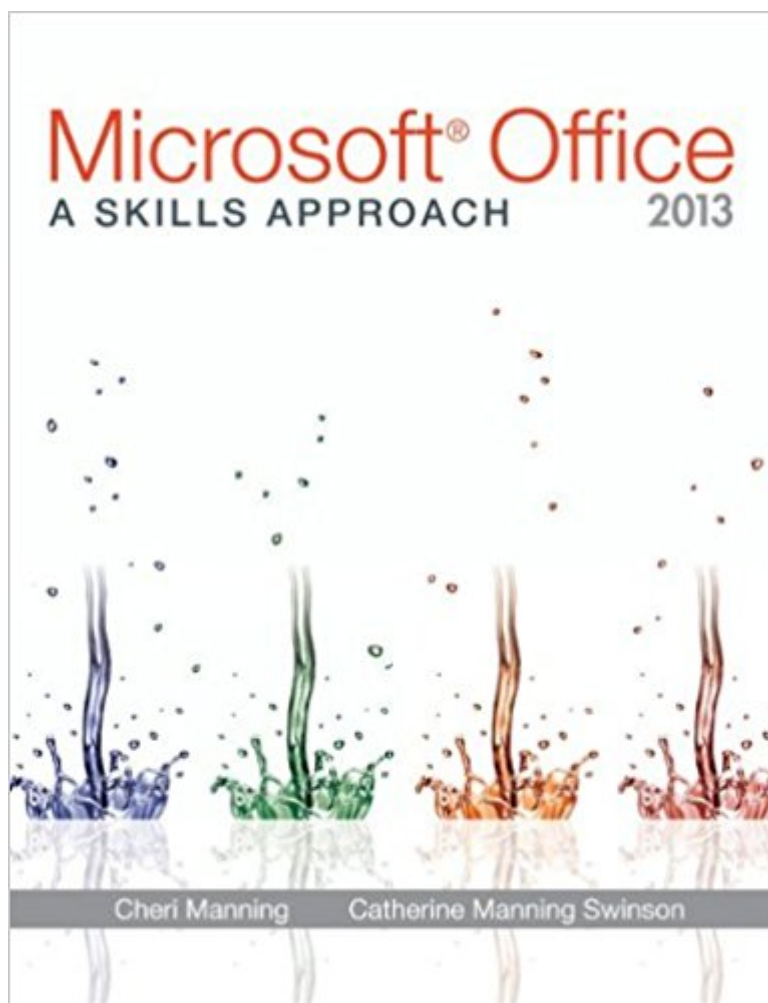


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Microsoft® Office 2013: A Skills Approach



Synopsis

NOTE: This ISBN includes only Spiral Bound book and Does not Include Access code or any registration code. Office Skills on Demand! Microsoft Office 2013: A Skills Approach provides a unique approach to learning Office skills by isolating skills for customized learning. Created from the learning side from SIMnet Online, McGraw-Hill's online training and assessment program, this textbook has 1:1 content with SIMnet. As a result, students have access to specific, isolated skills which creates the customized learning and makes Microsoft Office 2013: A Skills Approach the most flexible book on the market. Additionally, the book's approach uses consolidated instruction with fewer steps to explain each skill, resulting in easier learning for today's students! Microsoft Office 2013: A Skills Approach also offers projects to allow students to practice their skills and receive immediate feedback via autograding in the SIMgrader component. This integration with SIMnet helps meet the diverse needs of students and accommodate individual learning styles.

Book Information

Spiral-bound: 896 pages

Publisher: McGraw-Hill Education; 1 edition (July 8, 2013)

Language: English

ISBN-10: 0073516457

ISBN-13: 978-0073516455

Product Dimensions: 1.2 x 9.2 x 10.8 inches

Shipping Weight: 4 pounds (View shipping rates and policies)

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Customer Reviews

Yes this was the perfect book and was required by my college course I am now in the access. Section with PowerPoint left to go. Book was perfect seller did an excellent job of getting me the book fast.

Very disappointed, the book is not new! did not come sealed nor with the sim net code card. I am returning it!

Bought as New for online course but not come with Sim Net access Code. Beware

awesome shape quick shipping, Thank you. even had a good simnet card with it

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